

ST MARGARET WARD CATHOLIC COLLEGE

Provider Access Policy

September 2018



Let us remember we are in the presence of God "

Policy Adopted	Next Review	Author
September 2018	July 2019	Mrs E Robinson

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Elizabeth Robinson, Assistant Headteacher,

Telephone: 01782 883000 Email: erobinson@smwca.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please speak to our Careers Leader, Mrs Robinson, to identify the most suitable opportunity for you. An overview of this programme is linked to this policy and is reviewed on an annual basis. This is available to all parents on the school website and the school welcomes any parent suggestions or comments.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the front office. This will be kept in the Careers office, which is managed by the school careers team. This area is available to all students at lunch and break times.

Review

Each year the programme will be reviewed by the career lead, careers advisor and any other relevant parties. They will look carefully at the impact of each activity, scrutinising student voice and impact on destinations. The Compass Benchmark tool will also be utilised to assess accurately how much the programme is positively impacting on the schools ability to meet the Gatsby Benchmarks, this a statutory requirement. A revised programme will then be agreed and published.

Approval and review

Approved by SMW board: Sept 2018

Next review: *July 2019*

Signed: Mr A Delves
Local Academy Link Governor

Mr McKenna
Head teacher