



ST MARGARET WARD CATHOLIC ACADEMY



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Principal: Mr. D. McKenna B.Soc.Sc. MA. PGCE. NPQH.

04A/RemoteLearning/PJ/LB

6th January 2021

Dear Parent / Carer

Remote Learning from Thursday 7 January to Friday 12 February

Good morning. I hope that you are well and coping with the substantial changes that have been imposed on us all over the past few days.

I am writing to give you a brief update on the times of the school day for remote learning during the lockdown period. This is because we need to ensure that each student has the same opportunities for accessing live lessons and allows the whole school, be it whether students are in school or working from home to be aligned. We will revert back to the staggered start and end times when students return to us. As from tomorrow, Thursday 7 January, we will all move to the following times for lessons:

- | | |
|------------------------|-------------------|
| • 8.45 until 9.10 am | Virtual Form Time |
| • 9.10 until 10.10 am | Lesson 1 |
| • 10.10 until 11.10 am | Lesson 2 |
| • 11.10 until 11.25 am | Break |
| • 11.25 until 12.25 pm | Lesson 3 |
| • 12.25 until 12.55 pm | Lunch |
| • 12.55 until 1.55 pm | Period 4 |
| • 1.55 until 2.55 pm | Period 5 |

As always, student work will be set on MS Teams and you can find a guide to Teams here:

<https://stmargaretward.co.uk/curriculum/microsoft-teams-and-home-learning/>

I would advise that you spend some time in front of the computer with you son / daughter seeing what they have been set to do. Due to how Teams works, your child should be able to explain what they have been set by their normal class teacher and explain to you what they have to do. Students can also chat with their teachers and ask relevant questions about their work and ask for help. Please may I ask that you encourage your child to do this during the school day. There is also a student guide to Teams which can be found here:

<https://stmargaretward.co.uk/wp-content/uploads/2020/10/Student-Guide-to-Teams.pdf>

If you require this information in a different format, please contact the school.



If you have any questions about the remote learning or any other queries, please do not hesitate to contact your child's Head of Year:

Year 7:	Miss Eardley	jeardley@smwca.org.uk
Year 8:	Miss Lander	vlender@smwca.org.uk
Year 9:	Mrs Salt	ksalt@smwca.org.uk
Year 10:	Mr Bland	lbland@smwca.org.uk
Year 11:	Mrs Van der Mijl	kvandermijl@smwca.org.uk

If you have a Safeguarding or Child Protection query or concern, please email the safeguarding team at: safeguarding@smwca.org.uk and a member of the team will get back to you within due course.

Finally, may I thank you for all of your continued support at this time. I know that we will get through this together and that by staying at home and following the guidance and directions that we are all under we can continue to protect each other.

Please do not hesitate to keep us informed of any updates that we should be aware of and please stay safe at this critical time.

Our thoughts and prayers remain with you and the whole school community at this time.

Yours faithfully



Mr P Johnson
Vice Principal

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